

ALBERTA WATER COUNCIL

MEETING #18
November 29, 2007
Calgary, Alberta

Executive Summary

This was the first meeting of the Alberta Water Council as an incorporated not-for-profit society. Twenty-four Members and their designated representatives were accepted by the five founding individual members. The new board then approved several key policies and other items that were required as part of the transition to the new governance structure. Among these was the appointment of the Council's first staff member, executive director Gordon Edwards.

The board discussed the importance of roles, responsibilities, challenges and obligations of directors and project team members in a collaborative process. In light of the transition to a new structure, and the addition of a number of new members, it was agreed to hold a two-day workshop in February 2008 to discuss roles and responsibilities, and the decision-making and priority-setting processes for the new organization. At this workshop, the Wetlands Policy Project Team will also present its draft report and recommendations for feedback from the board.

The Water Strategy Renewal Project Team presented its report and recommendations. The board discussed the theme areas and key conclusions and made suggestions to strengthen the report. The board approved the report and recommendations with the proposed revisions, disbanded the project team and authorized the steering committee to oversee and approve final production of the report. The executive committee will arrange transmittal to the Minister and approve release of the report. The board commended the team and the steering committee for their excellent work on this project and feels that the report will serve to effectively renew the Water for Life strategy.

The Intra-Basin Water Movement Project Team advised the board of some of the challenges it has faced in trying to answer the question posed by the minister, and asked the board for direction. The board agreed that improvements could be made to the current approach for moving water from one sub-basin for use in another sub-basin. Alberta Environment affirmed that this is a good opportunity for the Council to provide advice to help the department address future applications. The board asked the team to determine how to bring more transparency to the decision-making process and make suggestions about what should be included in a decision tree.

The Business Plan Committee presented its preliminary thinking on an operational plan for 2008 and possible performance measures. The board agreed to include strategic planning for the next year in the February workshop. The Shared Governance-Watershed Planning Framework Project Team reported on its successful workshops held this fall and its plans for additional consultation to review the shared governance model and watershed management planning framework with stakeholders. The team would like to have a workshop with the board prior to bringing forward its final report and recommendations and this will be scheduled as soon as possible in the new year.

The board approved the final report and recommendations from the Policy Issues and Gaps Project Team and agreed to disband the team. The team was also acknowledged for its work, which is expected to influence future operational plans for the Council.

Summary of Discussion

The Council held a special event on the evening of November 28th to honour and recognize the members who had left or would be leaving the Council following the transition to an independent organization. Minister Rob Renner spoke to the Council, acknowledging the occasion and thanking the Council for its work to date.

Meeting of the Founding Members of the Alberta Water Council Association

Peter Watson convened the meeting of the five founding members at 9:10 am. All five members were in attendance: Bill Berzins, Keith Murray, Ron Pearson, Rick Quail and Peter Watson.

1 Administration

1.1 Welcome and approve agenda

The agenda was approved by consensus.

1.2 Approve the membership

By consensus, the 24 organizations and their selected representatives shown in the list attached to the decision sheet were accepted as Members of the Alberta Water Council.

1.3 Delegate selection of auditor

The founding members agreed by consensus to authorize the board of directors of the Alberta Water Council Association to select an auditor for the December 1, 2007 to December 31, 2008 fiscal year.

1.4 Accept resignation of individual incorporators

Bill Berzins, Keith Murray, Ron Pearson, Rick Quail and Peter Watson have submitted their resignations as individual members of the Alberta Water Council Association, effective November 29, 2007.

The meeting of the founding members was adjourned at 9:15 am.

Meeting of the Alberta Water Council Board of Directors

2 Administration

2.1 Welcome, introductions and approve agenda

Peter Watson convened the meeting of the Alberta Water Council board of directors at 9:15 am. He welcomed everyone to the first meeting, noting that this is a milestone for the Council and an opportunity to build on the good foundation that's already in place. The board was encouraged to visit the Council's new website at www.albertawatercouncil.ca after December 1st.

Peter noted that some organizations and agencies that the Council has agreed to have as Members have not yet formalized their application and named their representatives. Individuals from two of these organizations were in attendance: Tim Goos and Susanne Forbrich representing the federal government, and Al Kennedy representing the chemical and petrochemical sector. In anticipation of their pending appointment by their sectors, the board agreed by consensus to their participation at the table even though they are not yet members of the board.

Those present introduced themselves and provided brief background about their work and their organizations. The board acknowledged Kim Sturgess who was recently named by the Women's Executive Network as one of the 100 most powerful women in Canada in the Professional Category.

The revised agenda was distributed at the meeting and approved by consensus.

2.2 Administration and Management

2.2.1 Introduce and appoint executive director

Peter introduced Gord Edwards, the Council's new executive director. Gord indicated his pleasure at joining the Council team, thanked everyone for the warm welcome he has received, and noted some of the things he'd like to see the Council work on.

Decision 18.1: The board appointed Gordon Edwards as Executive Director of the Alberta Water Council.

2.2.2 Appointment of officers

Peter Watson, Mike Kelly, Rick Quail, and Danielle Droitsch have been named as their respective broad category's representatives on the Council's executive. All terms of office are two years, but to stagger the renewals, Peter and Mike will serve two-year terms to start with and Rick and Danielle will serve one-year terms. The executive recommends, with Gord's agreement, that Gord Edwards be appointed secretary-treasurer.

Decision 18.2: The board agreed to appoint the following individuals as officers of the Alberta Water Council:

Government of Alberta and Provincial Authorities – Peter Watson

Industry – Mike Kelly

Government – Rick Quail

Non-Government Organizations – Danielle Droitsch

Secretary-Treasurer – Gordon Edwards

2.2.3 Approve signing authorities

The board must designate authority for entering into contracts and signing cheques.

Decision 18.3: The board:

- 1. Authorized the executive director to enter into agreements up to a maximum of \$100,000 on behalf of the Council.*
- 2. Designated Gordon Edwards, Peter Watson and Keith Murray as signing authorities for the Council.*

2.2.4 Approve Investment Policy

It is advisable for the board to indicate which financial instruments it deems appropriate for investment of Council funds that are transferred from the Government of Alberta. Additional financial policies will be brought forward as needed.

Decision 18.4: The board approved the Investment Policy dated November 29, 2007.

2.2.5 Approve Stakeholder Support Policy

The draft stakeholder support policy was discussed at the September meeting and changes were made in response to Council direction. Member organizations that are able to support their representatives make an important contribution to the Council and enable the core funds to go further. However, the intent of the policy is to ensure that stakeholders who need support in order to participate can get it. If Member organizations are not able or prepared to support the director or alternate, then these individuals can apply for stakeholder support.

Decision 18.5: The board approved the Stakeholder Support Policy dated November 2007.

2.2.6 Adopt corporate seal

The corporate seal authenticates the Council as a legal entity.

Decision 18.6: The board adopted the corporate seal for the Alberta Water Council.

2.2.7 Provide for indemnities of directors and officers

Insurance has been obtained for the Council, including: Commercial General Liability, Errors and Omissions, Directors and Officers Liability and Non-owned Auto Liability. The executive believes it would be good practice to ask each director and alternate to indicate they understand the coverage by signing a standard letter. The secretariat is drafting the appropriate documents and will follow up with the board in more detail in the near future.

Action 18.1: The Secretariat will prepare an information package on insurance for board members to review. The package will include a letter for each director and alternate to sign and return, acknowledging that they understand the coverage provided.

2.2.8 Approve process for appointing auditor

The founding members delegated the process for appointing the auditor for the first fiscal year to the board of directors. The goal is to have an auditor identified by the fall of 2008.

Decision 18.7: The board authorized the Secretariat to develop a request for proposals for the Council's first audit and to work with the executive committee to prepare a recommendation for an auditor by September 2008.

Action 18.2: The Secretariat will develop a request for proposals for the Council's first audit and work with the executive to prepare a recommendation for the board's consideration.

2.2.9 Approve meeting dates for 2008

Four dates were proposed for quarterly Council meetings for 2008. At least one workshop is also likely to be needed in the first quarter.

Decision 18.8: The board approved 2008 meeting dates of March 11, June 17, September 16, and December 2.

2.3 Approve Summary Report from September 18, 2007 meeting

Amendments were proposed to the meeting summary to reflect the following:

- The discussion after the oil sands presentation was quite brief.
- Action item 17.6 should say “Liaise with the Alberta Water Research Institute and staff at WaterSmart on behalf of the Water Portal Team, and present...” (underlined text added)

Decision 18.9: The revised summary report was adopted by consensus and will be posted on the Council website.

2.4 Action Items from September 18, 2007 Meeting

Terry Sly reviewed the action items from the September 18 meeting. All actions have been completed or are in progress.

2.5 Executive Committee Report

Peter directed the board to the executive committee report for information. There were no questions.

3 Director Roles and Responsibilities

At the November executive meeting, the Council’s approach to policy development was discussed, based on experience with the wetland policy. This led to further discussion about overall Council roles and responsibilities. The executive felt it would be beneficial and timely in light of the transition for the new board to look at the roles, responsibilities, challenges and obligations of directors and alternates. Peter gave a short presentation on Council roles and responsibilities on policy development using the wetland policy as an example. Several questions were posed for members to consider in the context of collaboration and consensus decision making. The following comments emerged in discussion and in consideration of these questions:

- Council Member organizations and their representatives need to reflect on whether a collaborative process is the way they want to work to achieve their own goals. If there is a commitment to work in this way, organizations should consider the potential ramifications of going outside the process.
- Identifying the issues and opportunities for the Council is crucial. If an organization or sector has a hard position on something, a collaborative process is unlikely to succeed. The board needs to ensure that it identifies issues where it can make a difference. The Council is not likely to be the appropriate place to deal with every water-related issue and business planning is very important in identifying and scoping these issues.
- Testing our thinking through consultation is important, but consulting with the public and consulting with experts are not the same thing.
- We need to enable those who have a big stake in an issue to be at the table from the beginning while still keeping the teams manageable.

- The reality may be that consensus is not possible on some things, but this does not mean the Council should not try to resolve difficult issues. Sometimes, despite best efforts, it may be possible to get agreement on only 80%, in which case the team or board will have to decide if it lets the rest go or if it writes a non-consensus report.
- Sectors need to understand, and the GOA needs to be clear in its message to sectors that attempt to lobby it, that the Council is where decisions will be made. The GOA will listen to the Council's consensus-based advice and those who want to have an influence should work with their sector representatives on the Council.
- The way issues are addressed is also important. If we focus on things everyone can agree on, we are likely to get stuck at high level principles. If some groups have ideas for specific actions and implementation approaches, will they be told they can't make such recommendations directly to government because that undermines the collaborative process? This is something that needs to be explored in a broader workshop discussion.
- The wetlands consultation was mainly with stakeholders, which is different again from public and expert consultations. The WPPT received very strong signals for all their questions, and some members of the team feel this should define the path forward, otherwise it will be hard for Council to explain discrepancies to stakeholders who provided that input.
- The board was reminded that the presentation by legal counsel Rob Seidel in June 2007 explained roles and responsibilities for directors. Directors are obliged to act in the best interest of the organization on whose board they sit. However, the policy development process is different from most other board activities and responsibilities, and it's less clear what this obligation means in the context of policy development. We want to encourage creativity and understand the interests of others at the table to find solutions that best meet everyone's needs.
- The board needs to be clear about how to deal with non-consensus items and what our expectations are with respect to consensus. This should be applied to the work proposed in the 2008 Operational Plan.

Decision 18.10: The board agreed to hold a two-day workshop on February 5-6, 2008 that will include discussion of roles and responsibilities, and the decision-making and priority-setting processes. Part of the workshop will also give the board a chance to hear from the WPPT what they are proposing before they prepare the final draft of the wetlands policy.

Action 18.3: The secretariat, with direction from the executive, will develop a plan for a two-day workshop to focus on a) roles and responsibilities of the board in a collaborative process, b) the proposed direction for the wetland policy, and c) initial scoping of work planned for 2008.

4 Water Strategy Renewal Project Team

Cam Lane presented the report from the Renewal Project Team. He reviewed the scope and intent of the renewal and the approach taken by the team to gather input. The key themes that emerged were: safeguard our water sources, and accelerate action. Each theme also contains several specific areas to focus on. Proposed next steps are to finalize the report, and when ready, hold a joint news conference with Minister Renner and Council representatives to formally release the renewal report.

The board discussed the renewal report, providing the following comments and feedback:

- The report identifies a need for support and funding, but it should tell a compelling story that the public can relate to and connect with the need for additional funds. WPACs in particular need both human and fiscal resources to do the job they are expected to do. The Council should not be afraid to explicitly say that more money is needed. Individual organizations, including some Members of the Council, may also choose to stress the need for additional funding to support the renewal.
 - The team noted that expectations must be commensurate with resources. There are presently very high expectations and not enough support, so something needs to shift.
- This report is intended as advice to the minister about how to re-energize and re-focus Water for Life. It's not a work plan for the Council, but it could influence the work plan.
- It is timely to give the government advice on topics related to the integration of land and water management and on ways to better coordinate and integrate data collection and analysis. Funds are allocated to this kind of work by many GOA departments, as well as by industry and municipalities, and integration is needed to avoid duplication and encourage information sharing. The province needs to set overall direction for integrating air, land and water and then facilitate the efforts of others to contribute.
- Health and education are high profile budget items, and this may be an opportunity to elevate the environment to a similar level. As with health and education, environmental protection should be seen as a long-term investment, and not a tradeoff. We want to move quickly to protect water resources and start by acting on the knowledge we already have.
- Another approach is to look at return on investment – to accomplish certain goals, we need to spend money. This can also help to leverage funds and get a better return.
- This is a strategic report to the GOA and, assuming that the GOA accepts the recommendations, the Council should expect to hear back from its GOA representatives as to how the recommendations are being implemented.

The Council felt that a recommendation regarding funding should be reinforced and that the areas identified in the report are the right ones to which funds should be allocated. The following direction was provided to the Steering Committee in finalizing the report:

1. Take the funding recommendation out of the “Accelerate Action” theme and present it as a standalone recommendation, and include in that section a recommendation that the GOA should focus on the areas identified and ensure that resources are provided to achieve all of these outcomes.
2. In the section on clarifying roles and responsibilities, address the need to ensure that WPACs and other partners have the ongoing and sustained resources they need to do their work, not just project funding
3. The key conclusions are that we want to see all partners empowered to take action, these are the key areas that need action, and this is where the focus and resources should be.

The board commended the team and the steering committee for their excellent work on this project and feels that the report will serve to effectively renew the Water for Life strategy.

Decision 18.11: The board agreed to:

- 1. Give conceptual approval to the Renewal Report and Recommendations, with the revisions proposed.*
- 2. Disband the project team.*
- 3. Authorize the Renewal Steering Committee to oversee and approve the final production of the Renewal report.*
- 4. Authorize the executive committee to approve the release of the Renewal report to the Minister of Environment.*

5 Intra-Basin Water Movement Project Team

Al Kennedy provided an overview of the team’s work to date and some of the process challenges and issues they have been seeking to address. The team has identified added complexities including equity of water resource management within and between watersheds, integration of land and water management planning, availability of water and water conservation objectives, export of economic opportunity, and others. Although the team has agreed on some items, there is no agreement on issues related to scale of intra-basin water movement and water availability. Members think that a decision tree could be developed to enhance transparency in the way decisions are made. The team requested guidance from the Council on how to proceed in answering the question posed by the minister, which was:

“Is the current approach on moving water from one sub-basin for use in another sub-basin still valid and what, if any, changes should be made to the policy and under what conditions?”

The team has worked hard to address this question but requested an indication of whether Council agrees that the current approach needs to be changed. The team feels that if the current approach was working well, the minister would not have asked Council to look at it. Members think they can come up with recommendations to improve the current approach, but if there is not consensus at the board on the need for change, then the team might be wasting its time. The board recognized that the situation regarding the Balzac development has been resolved, and that the minister is looking for a way to deal with future applications.

The board noted that it might be helpful to distinguish between factors the GOA needs to consider in terms of broad public policy (e.g., integrating environmental, social and economic factors) and factors that the director must consider in dealing with a specific application. It was clear from land use discussions that the GOA has to be able to deal with and integrate issues at the regional scale; perhaps this project is an opportunity to reinforce the need for higher level policy direction that enables this integration to occur. Although overall policy is set by Cabinet, the team can point out this gap, explain why it is significant (not just for water) and recommend that such policy be developed.

GOA board members reaffirmed that this is an opportunity to provide advice to the minister on an issue that Alberta Environment is taking seriously. The minister has not asked the team to resolve all the issues related to scale and water conservation objectives (WCOs). But if this team could flesh out what the issues are and come back with some specific advice, it’s possible that another team could be formed to focus on these items.

The board provided explicit direction to the team by making the following decision:

Decision 18.12: The board agreed by consensus that improvements could be made to the current approach for moving water from one sub-basin for use in another sub-basin.

The board asked the team to clearly identify that scale of sub-basin and the process to determine water availability issues are important components of larger policy issues. With the assumption that these issues will not be solved by this team, the team can work towards determining how to bring more transparency to the decision-making process and make suggestions about what should be included in a decision tree. As part of its rationale, it may also describe some of the gaps, issues and challenges it has identified (e.g., need for robust WCOs, need for policy direction to better integrate land and water management).

6 Business Plan Committee

Al Kennedy presented an overview of the Business Plan Committee's work to date on a draft 2008 Operational Plan. The board discussed the draft plan and provided the following comments:

- Assuming Minister Renner accepts the Council's advice on renewal, the renewal will influence the operational plan and possibly the business plan, recognizing that Council plans are not necessarily the same as the GOA's plans.
- The results of the Policy Issues and Gaps work should also be considered in developing the operational plan.

Al then presented a short summary of the Committee's thinking on performance measures. The board offered the following comments:

- We need to ensure that we are measuring performance, not activity. The current draft measures don't tell us if we are close to meeting our goals. It was recognized that to date, the AWC has been more of an advisory body and has not yet made many recommendations that can actually be implemented.
- If the business plan is going to be revisited and there is a possibility that the goals could change, we should not develop performance measures until that step is completed.
- As part of the performance measurement process, we need to be able to verify the stage of completion of tasks in WFL. This would help determine where more effort is needed. We also need to be clear whether the performance measures are for the Council or WFL. The Council can measure its progress against the operational plan each year (what we said we would do), but measures of WFL implementation would be better integrated into the review assessment.

Decision 18.13: The board agreed to incorporate a discussion of the Council's business and operational plans into the February 5-6, 2008 workshop.

The committee indicated it would come back to the board with a description of the different kinds of measures that could be used to describe activities, goals, etc. However, the committee will not undertake further work on performance measures until after the February workshop.

7 Shared Governance – Watershed Planning Framework Project Team

Bob Cameron and Phyllis Kobasiuk provided an update on the work of the Shared Governance-Watershed Planning Framework Project Team. Workshops were just completed with more than 100 participants. The team will prepare a “What We Heard” report on the workshop, to assist them in developing the shared governance and watershed planning framework documents.

A forum is planned for early 2008 to review the shared governance model and watershed management planning framework with stakeholders. The team would also like to have a workshop with the board prior to bringing forward its final report and recommendations.

A board member noted that many entities are involved in planning – municipalities do General Municipal Plans, WPACs are doing Watershed Management Plans, and the GOA and others make planning decisions, all of which have significant costs associated with development and implementation. It is important to consider the hierarchy of these plans and especially how water fits into the context of municipal plans.

There was general agreement that the team’s workshop with Council should be held in the spring and that the executive needs to coordinate the timing for the various workshop events. It may also be appropriate to invite land use and resource planners to attend this workshop.

Action 18.4: The executive will meet as soon as possible to review the timing and coordination of upcoming events to ensure they are timely and focused to meet Council’s needs.

8 Water Policy Issues and Gaps Project Team

Susanne Forbrich made a short presentation to review the process and the highlights of the final report by the Policy Issues and Gaps Team. A copy of the final report was provided to the board at the September meeting and again in the November briefing package.

Decision 18.14: The board:

- 1. Approved the final report of the Policy Issues and Gaps Project Team, and*
- 2. Agreed to disband the Policy Issues and Gaps Project Team.*

9 Status Reports

Members were directed to the status reports provided in the briefing book for information on the rest of the Council’s current projects.

On behalf of the Council, Mike Kelly thanked Bill Berzins for his several years of enthusiastic and constructive participation as a member of the executive.

The meeting adjourned at 3:55 pm.

Attachment 1: Meeting #18 Attendees

Council Directors and Alternates:

Barry Anderson, Government (Large Urban)
Richard Bennett, NGO (WPACs)
Bill Berzins, NGO (WPACs)
Bob Cameron, NGO (Environmental)
Carolyn Campbell, NGO (Environmental)
Danielle Cobbaert, NGO (Lake Environment Conservation)
Danielle Droitsch, NGO (Environmental)
Jim Hackett, Industry (Power Generation)
David Hill, GOA and Provincial Authorities (Alberta Water Research Institute)
Joyce Ingram, GOA and Provincial Authorities (Alberta Sustainable Resource Development)
David Kay, NGO (Wetland Habitat Conservation)
Mike Kelly, Industry (Power Generation)
Joe Miller, GOA and Provincial Authorities (Alberta Energy)
Debra Mooney, GOA and Provincial Authorities (Alberta Health and Wellness)
Keith Murray, Industry (Forestry)
Larry Nolan, Industry (Livestock)
Ron Pearson, NGO (Fishery Habitat Conservation)

Brad Pickering, GOA and Provincial Authorities (Alberta Sustainable Resource Development)
Richard Quail, Government (Small Urban)
Sharla Rauschnig, GOA and Provincial Authorities (Alberta Energy)
Judy Smith, Industry (Mining)
Kevin Stashin, Industry (Oil and Gas)
Kim Sturgess, GOA and Provincial Authorities (Alberta Economic Development Authority)
Lindsay Telfer, NGO (Environmental)
Jonathan Thompson, NGO (Wetland Habitat Conservation)
Jason Unger, NGO (Environmental)
Peter Watson, GOA and Provincial Authorities (Alberta Environment)
Jim Webber, Industry (Irrigation)
Allan Wells, Government (Métis Settlements General Council)
Jamie Wuite, GOA and Provincial Authorities (Alberta Agriculture and Food)
Beverly Yee, GOA and Provincial Authorities (Alberta Environment)
Gord Edwards, AWC Executive Director

Presenters:

Peter Watson, Process for Policy Development (Item 3)
Cam Lane, Water Strategy Renewal (Item 4)
Al Kennedy, Intra-Basin Water Management (Item 5) and Business Plan (Item 6)
Phyllis Kobasiuk and Bob Cameron, Shared Governance (Item 7)
Susanne Forbrich, Water Policy Issues and Gaps (Item 8)

Guests:

Mark Bennett, Bow River Basin Council
Bob Demulder, Alberta Chamber of Resources
John Englert, Alberta Environment
Michael Evans, Torque Communications
Susanne Forbrich, Environment Canada
Tim Goos, Environment Canada
Al Kennedy, NOVA Chemical
Carolyn Kolebaba, AAMD&C

Scott Millar, Alberta Sustainable Resource Development
Tracy Scott, North Saskatchewan Watershed Alliance
Dan Sekora, Town of Calmar
Shirley Pickering, Highwood Water Management Public Advisory Council
Kirk Popik, AUMA

Secretariat:

Cam Lane, Karen McCallion, Petra Rowell, Kim Sanderson, Terry Sly, Carol Thurston, Tim Toth,
Lorie Wagner

Absent with Regrets:

John Donner, GOA and Provincial Authorities (Alberta Agriculture and Food)
Alex MacKenzie, GOA and Provincial Authorities (Alberta Health and Wellness)
Rob Pritchard, Government (Large Urban)
Jay White, NGO (Lake Environment Conservation)

Attachment 2: Meeting #18 Action Item Log

Action	Who	By when
Action 18.1: The Secretariat will prepare an information package on insurance for board members to review. The package will include a letter for each director and alternate to sign and return, acknowledging that they understand the coverage provided.	Secretariat	January 2008
Action 18.2: The Secretariat will develop a request for proposals for the Council's first audit and work with the executive to prepare a recommendation for the board's consideration.	Secretariat	April 2008
Action 18.3: The secretariat, with direction from the executive, will develop a plan for a two-day workshop to focus on a) roles and responsibilities of the board in a collaborative process, b) the proposed direction for the wetland policy, and c) initial scoping of work planned for 2008.	Secretariat and executive committee	January 2008
Action 18.4: The executive will meet as soon as possible to review the timing and coordination of upcoming events to ensure they are timely and focused to meet Council's needs.	Executive committee	December 2007

Attachment 3: Meeting #18 Decision Log

Decision 18.1: The board appointed Gordon Edwards as Executive Director of the Alberta Water Council.

Decision 18.2: The board agreed to appoint the following individuals as officers of the Alberta Water Council:

Government of Alberta and Provincial Authorities – Peter Watson

Industry – Mike Kelly

Government – Rick Quail

Non-Government Organizations – Danielle Droitsch

Secretary-Treasurer – Gordon Edwards

Decision 18.3: The board:

- 1. Authorized the executive director to enter into agreements up to a maximum of \$100,000 on behalf of the Council.*
- 2. Designated Gordon Edwards, Peter Watson and Keith Murray as signing authorities for the Council.*

Decision 18.4: The board approved the Investment Policy dated November 29, 2007.

Decision 18.5: The board approved the Stakeholder Support Policy dated November 2007.

Decision 18.6: The board adopted the corporate seal for the Alberta Water Council.

Decision 18.7: The board authorized the Secretariat to develop a request for proposals for the Council's first audit and to work with the executive committee to prepare a recommendation for an auditor by September 2008.

Decision 18.8: The board approved 2008 meeting dates of March 11, June 17, September 16, and December 2.

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- 1. Give conceptual approval to the Renewal Report and Recommendations, with the revisions proposed.*
- 2. Disband the project team.*
- 3. Authorize the Renewal Steering Committee to oversee and approve the final production of the Renewal report.*
- 4. Authorize the executive committee to approve the release of the Renewal report to the Minister of Environment.*

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Decision 18.13: The board agreed to incorporate a discussion of the Council's business and operational plans into the February 5-6, 2008 workshop.

Decision 18.14: The board:

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- 2. Agreed to disband the Policy Issues and Gaps Project Team.*

**ALBERTA WATER COUNCIL
AGENDA, MEETING #18
November 29, 2007
McDougall Centre, Calgary**

FOUNDING MEMBERS MEETING

- 9:00 1.0 Administration 15 min**
- 1.1 Welcome and approve agenda
 - 1.2 Approve the membership
 - 1.3 Delegate selection of auditor
 - 1.4 Accept resignation of individual incorporators

BOARD OF DIRECTORS MEETING

- 9:15 2.0 Administration 30 min**
- 2.1 Welcome, introductions and approve the Agenda
 - 2.2 Administration and Management
 - 2.2.1 Introduce and appoint executive director
 - 2.2.2 Appointment of officers
 - 2.2.3 Approve signing authorities
 - 2.2.4 Approve Investment Policy
 - 2.2.5 Approve Stakeholder Support Policy
 - 2.2.6 Adopt corporate seal
 - 2.2.7 Provide for indemnities of directors and officers
 - 2.2.8 Approve process for appointing auditor
 - 2.2.9 Approve meeting dates for 2008
 - 2.3 Approve Summary Report from September 18, 2007 meeting
 - 2.4 Review of actions from last meeting
 - 2.5 Executive Committee Report

- 9:45 3.0 Director Roles and Responsibilities 60 min**
- A learning conversation to understand the role of directors in appreciating each other's perspective, working to find common ground and ensuring project success using the consensus model.

- 10:45 Break 15 min**

- 11:00 4.0 Water Strategy Renewal Project Team 60 min**
- Approve final report and recommendations.

- 12:00 Lunch (to be provided in the room) 45 min**

- 12:45 5.0 Intra-Basin Water Movement Project Team 60 min**
- Highlight a couple of topics where this team has been challenged to find common ground, present a few options for moving forward, and seek the Council's direction.

- 1:45 6.0 Business Plan Committee 30 min**
- Review draft 2008 operational plan and performance measures.

- 2:15 7.0 Shared Governance – Watershed Planning Framework Project Team 30 min**
- Present feedback report from results of stakeholder engagement.

- 2:45 8.0 Water Policy Issues and Gaps Project Team 15 min**
- Approve the team's final report and disband the team.

- 3:00 9.0 Status Reports 15 min**
- Provide opportunity for questions or clarification on Council initiatives not on the agenda.

- 3:15 10.0 New or Other Business 15 min**
- New items of business or other items of information for Council

- 3:30 Adjournment**

NOTE: Broad Category caucusing, if needed, will occur from 8:00 to 8:50 am.